

Rock Springs Public Library Board Meeting

November 11, 2020

Call to Order: 6:36 p.m.

Roll Call: Suzie Clam, Jean Holtz, Becky Penzkover, Sarah Weber.

Absent: Penny Duffin

Staff Present: Katie Schofield

Citizen Appearances: None

Approval of Minutes: October meeting minutes amended to read “Groundbreaking for the Community Center and Library is tentatively set for October 20th by Harmony Builders of Madison,” and “A special gift of \$3,500.00 from Alliant Energy has been pledged to be used for STEAM or Makerspace.” Motion to Approve Amended Minutes: Clam; 2nd, Weber. Motion carried. Motion to Approve Minutes from the Special Investment Meeting October 20th: Clam; 2nd, Weber. Motion carried.

Director’s Report: October circulation was 208 with 73 Overdrive checkouts and 50 visits. There were curbside checkouts. Patrons may check out “Grab Bags” for which they can select up to 8 books or movies. Passive programs, such as circulating notebooks with participants entering their favorite recipes or book titles to share, may be an option. The current quarantine time for delivery items is 24 hours, with 3 days for the book drop.

The library received a \$1,000.00 grant from the Greater Sauk Community Foundation for STEAM or Maker Space. The library was also awarded the “East Asia in Wisconsin Library Program” grant for \$870 to be used for the purchase of youth and adult books relating to Asian culture. Jean suggested the Vietnamese themed book “Mountain Song.” Unfortunately, Lynn has resigned as Librarian as of November 24th. A needs assessment survey, to be done this winter for the new library, is still pending.

Financial Report: Baraboo State Bank: \$27,406.80. WCCU: \$100,048.89. SCLS: \$3,865.60. Village Account: \$1,418.67. Capital Campaign donations to date (including garage sale funds): \$24,672.73. Greenpoint news is positive regarding their reorganization offer. Digital versions of all legal documents will be requested.

Approval of Bills: Bills for the month were \$917.72. Motion to Approve: Weber; 2nd, Clam. Motion carried.

New business: The Board reviewed the proposed 2021 budget. It will be finalized in December. The library may go to curbside pickup if Covid warrants it. A new printer is needed, but no decision was made to purchase one as it may be possible to lease a printer with a maintenance agreement. The Board reviewed furniture samples for the new library. There is an estimated \$7,000.00 available to spend. Computer station chairs, study tables with chairs, and lounge chairs are a priority. Motion to Proceed with Furniture Purchases: Penzkover; 2nd, Clam. Motion carried.

The Board discussed the option of going “Fine Free” as long as individuals are held responsible for returning outstanding materials. Motion to go Fine Free: Clam; 2nd, Penzkover. Motion carried.

Motion to Purge Past Overdue Fines: Clam; 2nd, Weber. Motion carried.

Groundbreaking for the new Community Center and Library will be held this coming Thursday, November 12th. Publicity has been done, with several dignitaries invited to attend.

Miscellaneous Correspondence: None

Next meeting will be Tuesday, December 8th at 6:30 p.m.

Motion to Adjourn: Weber; 2nd, Clam. Motion carried. Meeting adjourned at 8:13 p.m.

Submitted by: Becky Penzkover, Secretary