

Rock Springs Public Library Board Meeting
March 10, 2020

Call to Order: 6:36 p.m.

Roll Call: Suzie Clam, Penny Duffin, Jean Holtz, Becky Penzkover. Absent: Sarah Weber

Staff Present: Katie Schofield

Citizen Appearances: None

Approval of Minutes: Motion to approve: Clam; 2nd, Penzkover. Motion carried.

Director's Report: Circulation for February was 425. 144 participants attended 8 programs and there were 209 visits. Today's after school program was attended by 13 children and 7 adults who made taffy. The kids especially enjoyed the orange punch and blue raspberry flavors. Katie is studying strategic planning for continuing education.

Financial Report: The SCLSF balance is \$3,950.34. WCCU: \$100,048.89 after a \$17 withdrawal for checks. Baraboo State Bank: \$9,959.39. \$47.39 was paid to Sauk county for mailing addresses and a \$50 donation was received. A third party will provide financial statements for Greenpoint. All companies involved appear to be in good order. The Go Fund Me balance is \$460.

Approval of Bills: Reimbursements deposited by the village were \$2,222.22 for tech and \$21,680.00 for rural reimbursement. March expenses to date total \$2,683.92. Motion to approve: Duffin; 2nd, Clam. Motion carried.

New Business: Katie will make promotional pamphlets for the village and townships. The Annual Report was reviewed. Motion to accept the Annual Report: Penzkover; 2nd, Clam. Motion carried.

Job applications for the librarian position will be posted Monday through the library's website, Facebook page, the library system, in the classified section of the newspaper, and through the high school. Motion to accept the job application description: Clam; 2nd, Duffin. Motion carried.

We will make pies for the annual Pie Day fundraiser at the Reedsburg library. 132 business letters are being sent to us for our fundraising appeal. Jean will sign them and Katie will check into bulk mailing options. The next fundraising meeting will be held at noon March 17 to fold and stuff envelopes.

Katie will look into offering free lunches at the library on Wednesdays in the summer in conjunction with the school district's program.

Miscellaneous Correspondence: None.

Next meeting will be Tuesday, April 14th at 6:30 p.m.

Meeting adjourned at 7:40 p.m. Motion: Duffin; 2nd, Clam. Motion carried.

Submitted by: Becky Penzkover, Secretary