

Rock Springs Public Library Board Meeting

June 9, 2020

Call to Order: 6:37 p.m.

Roll Call: Suzie Clam, Penny Duffin, Jean Holtz, Becky Penzkover, Sarah, Weber

Staff Present: Katie Schofield

Citizen Appearances: None

Approval of Minutes: Motion to Approve: Duffin; 2<sup>nd</sup>, Weber. Motion carried.

Director's Report: May circulation was 20. One virtual book club had 5 attendees, but will take a break for the summer. All summer programs will be virtual, with a YouTube channel set up. Virtual programs will be available for viewing during the entire summer. Ten to fifteen Grab & Go activity bags keyed to individual programs may be picked up before viewing the programs. There will be 3 bilingual and 2 regular Story Times, with one type offered each week, and 4 different creative activities during the summer. The Summer Reading Program will consist of a calendar with stickers to add each time a child spends time reading. Reading can be as simple as reading a cereal box. There is no hiring update. Laura Geffert is currently helping out and the librarian job is posted.

Financial Report: The library made \$255 in April. SCLSF balance: \$3,568.57. WCCU: \$100,048.89. Baraboo State Bank: \$10,009.39. There is no news from Greenpoint. Jean will check on the village account and any rent due to St. John's for the library space.

Approval of Bills: Bills for the month were \$473.95. Motion to Approve: Clam; 2<sup>nd</sup>, Weber. Motion carried.

New Business: The Reopening Plan for the library was discussed as well as possibly purchasing an ultraviolet light as a sanitation option for the new library. Motion to approve the Reopening Plan: Weber; 2<sup>nd</sup>, Duffin. Motion carried. An amended Library Behavior Policy was also reviewed. Motion to approve the Library Behavior Policy: Duffin; 2<sup>nd</sup>, Clam. Motion carried. The Fundraising Committee will meet soon to send out fundraising appeal letters to businesses. The library received a \$250 foundation grant. The Village reduced the proposed library's square footage by 584 square feet in its latest draft plan of the new building.

Miscellaneous Correspondence: The board wishes to thank Mary Jo for her 9 years of tireless service as librarian by creating a gift basket containing gift certificates and items from local businesses in the range of \$200 to \$250.

Next Meeting will be Tuesday, July 14<sup>th</sup> at 6:30 p.m.

Meeting adjourned at 7:42 p.m. Motion to Adjourn: Penzkover; 2<sup>nd</sup>, Duffin. Motion carried.

Submitted by: Becky Penzkover, Secretary