

Rock Springs Public Library

July 14, 2020

Call to Order: 6:30 p.m.

Roll Call: Suzie Clam, Penny Duffin, Jean Holtz, Becky Penzkover. Absent: Sarah Weber

Staff Present: Katie Schofield

Citizen Appearances: None

Approval of Minutes: Director's Report was amended to read "There will be 3 bilingual and 2 regular Story Times, and 4 different creative activities during the summer."

Motion to Amend: Duffin; 2nd, Clam. Motion carried.

Director's Report: Circulation for June was 96, with 60 Overdrive checkouts. Grab and Go Activity Bags are popular. There were 43 bags taken as well as 29 reading calendars. There were 54 visits from June 15 to July 9. Interviews for the library position have been completed among the 4 applicants and a hiring decision will be made soon. The board should review the library's Personnel Policy before the August meeting.

Financial Report: The United Fund Account Grant of \$1,600.00 has been deposited in the Village account. A library system COVID Grant has been applied for to be used for wireless printing. There are extra funds in the Retirement Fund but we are overbudget in Training and Mileage due to Katie taking an extra class. WCCU: \$100.048.89. Baraboo State Bank: \$11,185.31. \$444.26 was deposited from Go Fund Me. There will be a Capital Campaign update next month.

Approval of Bills: Bills for month were \$890.98. Motion to Approve: Clam; 2nd, Penzkover. Motion carried.

New Business: There are no changes to the library's COVID plan as county infections are rising. The new Community Center's blueprint is in progress. An operating budget will need to be discussed. Penny will see if the local 4-H club could put together a Facebook program to promote the new library and explain why it's necessary. Individual donation letters are finished and will be sent out soon. The library will pay \$250 to St. John's for utilities. The Greenpoint litigation process has received an extension due to COVID.

Miscellaneous Correspondence: Mary Jo and Jean will cover the library hours while Katie is on vacation in early August.

Next Meeting will be Tuesday, August 11th at 6:30 p.m.

Meeting adjourned at 7:32 p.m. Motion to Adjourn: Penzkover; 2nd, Clam. Motion carried.

Submitted by: Becky Penzkover, Secretary