

## Rock Springs Public Library Board Meeting

January 9, 2020

Call to Order: 6:36 p.m.

Compliance with the Open Meeting Law was certified.

Roll Call: Suzie Clam, Penny Duffin, Jean Holtz, Becky Penzkover. Absent: Sarah Weber.

Staff Present: Katie Schofield

Approval of Agenda: Motion: Penzkover; 2<sup>nd</sup>, Clam. Motion carried.

Approval of Minutes: Motion: Clam; 2<sup>nd</sup>, Holtz. Motion carried.

Public Comment: None.

Director's Report/Old Business: Katie provided a summary of 2019 as follows: Overall, 1,322 participants attended 107 programs. 614 people attended 46 story times, 389 attended 37 after school programs, 290 attended 13 summer programs including the mural, and 29 attended 8 book club meetings. There were 2,047 visits, with 700 of those not associated with programs. 5,294 items were checked out.

Digitization is progressing. Harvest data will be sent February 1<sup>st</sup>. Becky will send thank you notes to Margo Busser and Shane Harvey for helping gather and input historical information. Katie will attend an "Advanced Public Library Administration" class next Monday and will finish the annual report due in February.

Approval of Bills: The \$355.08 balance of 2019's bills (\$12 to SCLS, \$244.95 and \$108.13 to Amazon) will be paid this year. Motion to approve: Duffin; 2<sup>nd</sup>, Penzkover. Motion carried.

Financial Report: A deposit of \$83.53 was made. SCLS Foundation balance was \$3,971.16 as of December 31<sup>st</sup>. Baraboo State Bank: \$11,343.03. WCCU: \$100,065.89. Authorization for access to the WCCU account was discussed. Motion to approve Jean Holtz and Penny Duffin as designated signatories for the WCCU account with the ability to write checks on the account: Penzkover; 2<sup>nd</sup>, Clam. Motion carried. The purpose of a \$100,000 loan, in the form of a promissory note, to secure the library grant without using the money was discussed. Interest will be paid yearly on the loan. Motion to clarify the identity of the owner of the promissory note: Penzkover; 2<sup>nd</sup>, Clam. Motion carried.

Attorney Hassler is reviewing the litigation paperwork for Greenpoint.

New Business: Katie met with Emily Gregory regarding a Go Fund Me page. An EIN will be needed to link to a checking account. It will be run as an individual campaign since the library is not a 501c3. Emily is preparing a press release. Fundraising will focus on corporate donations with a list of possible donors brought to the next meeting. Community involvement might include Penny Wars at Reedsburg High School, Pi(e) Day at the Reedsburg Library, a Spaghetti Supper at St. John's, a Read-A-Thon, and tip night at Pizza Ranch. Penny will look into a 50/50 raffle. The Humanities Council may reimburse flood victims up to \$3,000. A grant from Alliant Energy could be explored for technology hook-ups at the new location. The Fundraising Committee will meet again on January 23<sup>rd</sup> at noon.

An architect will be chosen by the Village. Katie sent thank you notes to Viking Village, Touchdown Tavern, and St. John's.

Miscellaneous: Launch pads are already being checked out.

Next meeting will be Tuesday, February 11<sup>th</sup> at 6:30 p.m.

Meeting adjourned at 7:45 p.m. Motion: Duffin; 2<sup>nd</sup>, Clam. Motion carried.

Submitted by: Becky Penzkover, Secretary