

Rock Springs Public Library Board Meeting

February 11, 2020

Call to Order: 6:32 p.m.

Roll Call: Suzie Clam, Penny Duffin, Jean Holtz, Becky Penzkover, Sarah Weber.

Staff Present: Katie Schofield

Approval of Minutes: Minutes were amended to read: The Humanities Council may reimburse flood related expenses up to \$3,000. Motion to approve the amended minutes: Clam; 2nd, Duffin. Motion carried.

Director's Report: Circulation for January was 448, 129 people attended 9 programs, and there were 225 visits. Tamara helped with meta data. Old village ordinances and "performer contracts" for couples dances were uploaded to Recollection Wisconsin. Mary Jo will be retiring at the end of May and will now be working 2 days a week. Laura Geffert will work on Wednesday for now. The library will post the position and seek applications.

Financial Report: There is no January report as it comes out mid-month. WCCU and Baraboo State Bank account balances remain unchanged. The promissory note is to Holtz Builders. EIN number is registered to the Rock Springs Library. Jean will contact Jenny about filing 2019 IRS forms. Motion to pay the end-of year balance to the Village of Rock Springs in the amount of \$1,336.25: Weber; 2nd, Penzkover. Motion carried.

Approval of Bills: Motion to approve: Penzkover; 2nd, Clam. Motion carried.

New Business: Katie is working on the Annual Report. She will present it in March. Motion to authorize Jean to approve and sign the report prior to the March meeting: Duffin; 2nd, Weber. Motion carried. Go Fund Me has raised \$390 to date. Corporate fundraising letters will be sent out by March 1st. Letters sent to individuals can be printed by the South Central Library system. Other possible fundraisers are a spaghetti dinner, Farm to Table Dinner, and Penny Wars in April and May. We are this year's beneficiary of Pie Day on 3/14 at the Reedsburg Library. We need volunteers to bake pies to drop off the day before or morning of the sale. Katie will promote it with a radio interview. ADCI will be drawing up plans for the village.

The board moved to a closed session for Katie's yearly evaluation as Library Director per Wisconsin Statute 19.85(1)(c).

After discussion, the board reconvened. Motion to give Katie a \$0.75 per hour raise retroactive to January 1st, 2020: Clam; 2nd, Weber. Motion carried. The board thanked Katie for an excellent job.

Miscellaneous Correspondence: None

Next meeting will be Tuesday, March 10th at 6:30 p.m.

Meeting adjourned at 7:55 p.m. Motion: Duffin; 2nd, Weber. Motion carried.

Submitted by: Becky Penzkover, Secretary