

## Rock Springs Public Library Board Meeting

April 14, 2020

Call to Order: 6:37 p.m.

Roll Call: Suzie Clam, Penny Duffin, Jean Holtz, Becky Penzkover, Sarah Weber

Staff Present: Katie Schofield, Mary Jo Doepke

Citizen Appearances: None

Approval of Minutes: Motion to approve: Clam; 2<sup>nd</sup>, Penzkover. Motion carried.

Director's Report: Circulation for March was 346. 25 people participated in 2 programs before COVID restrictions began. There were 41 overdrive checkouts. Books purchased for overdrive will stay in the system. Due to COVID, "web only" library cards are available. Ancestry has made content available at home for library card holders. Online Storytime (6 programs) began March 16<sup>th</sup> with 78 live participants, 463 total views, and 429 total engagements. After School Club (2 programs) had approximately 13 live participants, 351 views, and 153 total engagements. Katie will look into an online trivia game for the after school club. No Rules Virtual Book Club via Zoom has been successful. Tamara has put many scanned items on google drive to allow the history committee to work on metadata from home. Hiring a librarian is on hold due to COVID, but the search may begin May 1<sup>st</sup>.

Financial Report: SCLSF balance: \$3,950.34. WCCU: \$100,048.89. Baraboo State Bank: \$9,959.39. The Greenpoint process is proceeding.

Approval of Bills: Bills for the month are \$183.79. Motion to approve: Weber, 2<sup>nd</sup>, Clam. Motion carried.

New Business: Library books cannot be loaned out per COVID regulations. After school programs on Tuesdays and Storytime on Wednesdays are being facilitated on Facebook Live and are archived for viewing anytime by anyone. There is an online survey for patrons at the library's website regarding which programs and services they would like to have available. Mary Jo commended Katie for promoting and connecting patrons with online programs. Mary Jo is keeping busy online at home.

Motion to compensate library employees during the COVID lockdown: Penzkover; 2<sup>nd</sup>, Clam. Motion carried.

Katie is looking for ideas for how to engage those without internet service. A school contact will get back to us regarding a free lunch distribution program in conjunction with the school district. The board agreed the program is needed. A possible disbursement site would be the village parking lot from 11:30 a.m. to 12:30 p.m. Mondays and Wednesdays.

Fundraising is on hold. Jean will check whether a deposit has gone through from Go Fund Me. Emily is looking into any available business stimulus funds.

Per FEMA, environmental clearance will be necessary before the village buildings can be torn down. An architect has been hired but no plans have been drawn. The new building will most likely not be done before December.

Miscellaneous Correspondence: None

Next meeting will be Tuesday, May 12<sup>th</sup> at 6:30 p.m.

Meeting adjourned at 7:31 p.m.

Submitted by: Becky Penzkover, Secretary