

Rock Springs Library Board Minutes

February 9, 2021

Call to Order: 6:30 p.m.

Compliance certified with the Open Meetings Law

Roll Call: Suzie Clam, Jean Holtz, Becky Penzkover, Sarah Weber. Absent: Penny Duffin

Staff Present: Katie Schofield

Citizen Appearances: None

Motion to Approve the Agenda: Weber; 2nd, Clam. Motion carried.

Approval of Minutes: January minutes were amended to read “A job posting for a new Assistant Librarian was put out last week.” Motion to Approve Amended Minutes: Clam; 2nd, Penzkover. Motion carried.

Director’s Report: The library has been temporarily closed, but there were 49 Overdrive checkouts in January with a total circulation of 89. 17 people utilized curbside pickup. Jean and Katie have begun interviews for an Assistant Librarian. The library now offers the Transparent Language Program, an online interactive source for learning over 110 different languages. It can be accessed on the website “Resources” tab by logging in and entering a library card number. The book weeding project has yielded several boxes of books. Three possible disposal options include: 1.) Baker and Taylor would buy them back for credit and pick them up for free; 2.) ThriftBooks.com would split the shipping cost. If resold, we would get cash back; and 3.) We could hold them for a future book sale. As of April 1st, Katie is resigning as Library Director and moving. The Board discussed searching for an Assistant Librarian as well as a new Director.

Financial Report: WCCU: \$100,048.89. Baraboo State Bank: \$14,425.48. A \$35,000.00 grant for the library from the Sauk County Board was approved by them in January. It will go to the Village. Greenpoint is on track with no changes. Capital Campaign update: A recent \$500 donation was received from Brittney Boone with a total to date of \$66,457.01. There is no end-of-year balance due to the Village. Motion to Accept: Penzkover; 2nd, Weber. Motion carried.

Approval of Bills: Several large bills for the month included \$259.08 for materials, \$174.00 for Overdrive & Advantage fees, and \$540.00 in delivery fees. Total unpaid bills as of 2/8/21 were \$979.80. Motion to Approve: Clam; 2nd, Weber. Motion carried.

New Business: The Board discussed the HBI Loan & Interest payment plan. Motion to pay HBI the \$41,654.97 owed from the WCCU account: Weber; 2nd, Penzkover. Motion carried. As Jean will be gone until the 24th, Suzie will review and sign the Annual Report the week of February 22nd. Motion to Approve a Board Member to Review and Sign the Annual Report: Weber; 2nd, Penzkover. Motion carried. Plumbing is underway in the new building and the library furniture order is in and paid. Belleville may donate shelving or other items.

Next meeting will be Tuesday, March 9th at 6:30 p.m.

Motion to Adjourn: Clam; 2nd, Weber. Motion carried.

Submitted by: Becky Penzkover, Secretary