

Rock Springs Library Board Minutes January 12, 2020

Call to Order: 6:30 p.m.

Roll Call: Suzie Clam, Jean Holtz, Penny Duffin, Sarah Weber. Absent: Becky Penzkover

Staff Present: Katie Schofield

Citizen Appearances: None

Approval of Minutes: Correction to minutes and the discussion / Approval of Furniture for the New Library. Purchases will include 1 - 36 x 60 table, 2 - 36 x 36 tables, 6 computer chairs and 6 meeting room chairs. Motion to Approve minutes as corrected: Clam; 2nd, Duffin. Motion carried.

Director's Report: December circulation was 179 with 37 Overdrive checkouts. The total circulation for 2020 was 2,426. Total overdrive for 2020 was 597, which was up from last year. Curbside pick ups for the month of December was 25. The total curbside pick-ups and visits for 2020 was 857. Our ancestry.com had 67 users log onto the program between March and September. Between the months of October and December we had 96 searches.

Katie has started a free online professional development curriculum called Project READY: Reimagining Equity and Access for Diverse Youth. The first meeting is tomorrow. The program is all online with a virtual learning cohort.

A job posting for a new librarian was put out last week. Jenny from the village also posted the ad. Katie also put the ad on Facebook which has generated some interest. There have been 15 people that have filled out the Facebook application. Katie responded back to those people by thanking them for their interest and asking them to fill out our application. To date, two complete applications have been received.

Annual report is due at the end of February.

Financial Report: Baraboo State Bank: \$14,425.48 (the statement has two deposits totaling \$7,015.33 - two checks one for \$3.45 for postage and the second one for \$60,000 to Holtz Builders. WCCU: \$100,048.89. SCLS: \$4,272.34. The SCLS account made \$301.18 for the 2020 year. The Capital Campaign Balance is \$65,857.01, including \$462.15 in deposits and \$222.13 from Go Fund Me. Greenpoint is still on target for what we requested for our funds to be handled.

Approval of Bills: The November bill total of \$13,400.06 included \$7,231.39 through Emmons Business Interiors for new furniture for the new library space. This will be part of 2020 expenses. A total of \$6,046.00 is part of 2021 expenses to SCLS for Tech / ILS Member fees for 2021. The remainder expenses are for materials, zoom fees and cell phone bill. Motion to Approve: Clam; 2nd, Weber. Motion carried.

New Business: Jean reported that there has been no major progress on the new library yet.

Katie updated board on possible funds for the new library from CDBG, which if approved would bring our total donations to \$100,000. Katie encouraged the board to contact their county board representatives to vote in favor of the funds being directed toward the library. She will share their emails with the board. Jean reminded everyone that this is the amount we had to come up with but that the overall Capital Campaign goal is \$150,000. Jean reported that she is still waiting to hear back from Amber Nagel to create a short TV story promoting the library's Capital Campaign. Jean let the board know that February is the month that we do Katie's review. Jean will be sending out paperwork to all the board members.

Next meeting will be Tuesday, February 9th at 6:30 p.m.

Motion to Adjourn: Duffin; 2nd, Clam.

Submitted by: Sarah Weber