

Rock Springs Library

July 13, 2021

Call to Order: 6:31 p.m.

Compliance Certified with Open Meeting Law

Roll Call: Suzie Clam, Jean Holtz, Becky Penzkover. Absent: Penny Duffin, Sarah Weber.

Staff Present: Becky Anderson

Citizen Appearances: None

Motion to Approve Agenda: Clam; 2<sup>nd</sup>, Penzkover. Motion carried.

Motion to Approve Minutes: Minutes were amended to read “Craig Ellefson will look at the computer set-up next Tuesday.” Motion to Approve Amended Minutes: Holtz; 2<sup>nd</sup>, Clam. Motion carried.

Director’s Report/Old Business: Circulation from June was 259, with 230 issues and 29 renewals. There were 131 returns. Becky and Laura began programming June 16<sup>th</sup> with an Animals and Ocean theme. Consecutive attendance numbers were 27, 16, 27, and 28. A request was made for a sewing lesson. A machine may be borrowed from Reedsburg for simple lessons such as rice bags and freezie pops. Drawing lessons and rock art will also be featured. Reading incentives for ages 4-12 can include certificates for Pizza Hut, popcorn, and Culver’s. The 2022 Budget will be tight as funding will be reduced but expenses will increase due to the new library space. The library will continue to make use of donated supplies and may continue to use the cell phone with an increase in the link fee. Becky had 2 days of orientation and shared programming ideas at the Director’s Meeting. Scheduling will need to be done with the hiring of a Library Assistant. The week of the 23<sup>rd</sup>-27<sup>th</sup> is Trustee Training Week. Meetings will be zoomed from noon to 1 pm. “RFID Tagging” will be implemented over the next 5-8 years. New stickers to scan will be placed on the back page of books. All current materials will need to be scanned and checked in as they are moved into the new library. Files will be cleaned and village volunteers will help with lifting for the move.

Financial Report: Baraboo State Bank: \$13,704.85. Jean will deposit the Reedsburg Area United Fund donation of \$1,500.00. The current Capital Campaign donation total is \$69,057.01.

Approval of Bills: Bills totaled \$194.09. Motion to Pay Bills: Penzkover; 2<sup>nd</sup>, Clam. Motion carried.

New Business: The Cure UV bid for one unit with bulbs and a 5-year discount on bulbs and filters is \$8,719.82. A quote from Supreme Awards for donor recognition plaques for the donor recognition tree is \$5-6 a plaque. Other options will be explored before plaques are ordered. A notice for help emptying the trailer, moving books, wiping down furniture, carts, etc., will be posted on the library’s Facebook page. The cost for most of the TBS wired printer service will be covered by a grant. Craig Ellefson will install the public printer.

Miscellaneous Correspondence: None

Motion to Adjourn: Clam; 2<sup>nd</sup>, Penzkover. Motion carried. Meeting adjourned at 7:38 p.m. Next meeting will be August 10<sup>th</sup> at 6:30 p.m.

Submitted by: Becky Penzkover, Secretary