

Rock Springs Library

April 13, 2021

Call to Order: 6:43 p.m.

Compliance certified with Open Meeting Law

Roll Call: Suzie Clam, Penny Duffin, Jean Holtz, Becky Penzkover. Absent: Sarah Weber

Citizen Appearances: None

Motion to Approve the Agenda: Duffin; 2<sup>nd</sup>, Penzkover. Motion carried.

Approval of Minutes: March 9<sup>th</sup>: Duffin; 2<sup>nd</sup>, Clam. March 13<sup>th</sup>: Clam, 2<sup>nd</sup>, Penzkover. March 16<sup>th</sup>: Clam, 2<sup>nd</sup>, Penzkover. March 18<sup>th</sup>: Clam, 2<sup>nd</sup>, Penzkover. Motions carried.

Director's Report/Old Business: Becky Anderson has been filling in library hours, with Laura Geffert helping out 1 day a week, in the library. The Board discussed the number of weekly hours to be worked by both the Library Director and Library Assistant, as well as funds left in the budget for both positions until the end of the year. Jean will send out an e-mail with a history of Katie's hours for 2019 and 2020, as well as average hours worked by the Assistant. The new Director should have a vested interest in the community.

Financial Report: WCCU: Account is closed. Baraboo State Bank: \$8,681.55. 3 checks were deposited in BSB from donors. SCLS: No report. Greenpoint should be finalized April 20<sup>th</sup>.

Approval of Bills: Bills for the month included supplies, including \$213.75 for books for the East Asia Program, and monthly fees for a total of \$583.14. The Board agreed to pay Jean for Katie's gift cards. Motion to Approve: Duffin; 2<sup>nd</sup>, Clam. Motion carried.

New Business: The used printer purchased from Monona Library arrived. It will be available for public use in the new library. Due to negative customer reviews of the company that sells the UV machine, similar systems by other manufacturers will be explored. Until a Director is hired, Board members are responsible for various duties. Becky will work with Emily on fundraising, Penny will help with bills in conjunction with Jenny from the Village, Suzie will compile a Capital Purchases list with expenditures. Jean and her husband are working on moving items out of the Community Center. Although the new building isn't finished and open yet, a walk-through should be available to the Board next month.

Miscellaneous Correspondence: None.

Next meeting will be Tuesday, May 11<sup>th</sup> at 6:30 p.m.

Motion to Adjourn: Clam; 2<sup>nd</sup>, Duffin. Motion carried. Meeting adjourned at 7:45 p.m.

Submitted by: Becky Penzkover, Secretary