

Rock Springs Library

March 9, 2021

Call to Order: 6:33 p.m.

Compliance certified with Open Meetings Law

Roll Call: Suzie Clam, Penny Duffin, Jean Holtz, Becky Penzkover, Sarah Weber

Staff Present: Katie Schofield

Citizen Appearances: None

Motion to Approve the Agenda: Penzkover; 2nd, Weber. Motion carried.

Approval of Minutes: Motion to approve: Weber; 2nd, Duffin. Motion carried.

Director's Report/Old Business: Total circulation was 105, Overdrive was 37, and there were 21 curbside pickups. We may request, in writing, of up to \$3,000.00 reimbursement for a portion of the new library furnishings from the Wisconsin Humanities Council. The East Asia Grant will send a reimbursement after expenses are submitted.

Jean discussed the Assistant Library position with 2 prospective candidates. Interviews will be conducted via Zoom and last approximately 1 hour. After interviews are completed, a special Board meeting will be called to discuss offering the position to a chosen candidate.

Financial Report: WCCU: \$58,393.92. Baraboo State Bank: \$15,387.63. There were no new Capital Campaign donations and no updated SCLS report. The \$35,000.00 Grant was written directly to the Village. Greenpoint is on target and moving ahead.

Approval of Bills: Bills consisted primarily of materials, the Wireless Access Point, and regular monthly costs. Motion to Approve: Duffin; 2nd, Penzkover. Motion carried.

New Business: The Annual Report was reviewed. New categories were added due to Covid. Of note, total circulation was 2,126 with 777 total visits. 1,288 children's materials were checked out. Non-residents accounted for 1,358 of the total circulation, and of those, 1,028 have no direct, local library. There were 2,299 website visits, 55 In-Person and Virtual programs with 546 attendees, and 316 post-offering views. Motion to approve the Annual Report: Clam; 2nd, Weber. Motion carried.

Motion to accept the new circulation policy: Penzkover; 2nd, Clam. Motion carried.

Maker Space options were discussed. Legos and Magnet pieces were chosen as they are fun and easy to clean. Building progress pictures are available on the website and Facebook pages.

Amber Nagle from WKOW 27 will do a news story on the new building to provide publicity.

Specific, large ticket items such as a copy machine, countertops, etc, should be identified to generate further donation interest. March 31 will be Katie's last day. Thank you, Katie!

Miscellaneous Correspondence: None.

Next Regular Meeting will be Tuesday, April 13th, at 6:30 p.m.

Motion to Adjourn: Weber; 2nd, Duffin. Motion carried. Meeting adjourned at 7:50 p.m.

Submitted by: Becky Penzkover, Secretary