

Rock Springs Public Library

March 11, 2025

Call to Order: 6:34 p.m.

Compliance Certified with Open Meeting Law

Roll Call: Lorie Baldwin, Kristin Cragin, Jean Holtz, Becky Penzkover, Tammy Whitney

Staff Present: Becky Anderson

Citizen Appearances: None

Motion to Approve Agenda: Penzkover; 2nd, Whitney. Motion Approved.

Motion to Approve Minutes: Whitney; 2nd, Baldwin. Motion Approved.

Director's Report: Circulation numbers for February include 538 Checkouts, 139 Renewals, and 428 Returns. There were 254 Patrons with 1 new Patron. Activities to Go totaled 35 and 175 People attended 23 Programs as follows: The Gathering, 52; Craft Time, 20; Reading Adventure Time, 23; Littles Story Hour, 9; Homeschool Group, 60; and Double Digits, 15.

The Double Digits Homeschool Group from Baraboo used the kitchen to make hot chocolate bombs. Becky P. will get a "Thinking of You" card for Shane Harvey and sign everyone's names. Kristine's account is off now off the Library Facebook account. Becky will post an opening for a local librarian to take Kristine's place. Digitization equipment is no longer in the library, we can ask to get it back when interested. Jackie Kruse will serve as a substitute librarian until summer. Suggested pay for Jackie is \$13/hour. Ava Jablonski continues to volunteer. Suggested pay for her as a part-time employee is \$11/hour. According to the recently completed Annual Report, Total Circulation for 2024 was 6514, 579 less than in 2023.

Financial Report: Baraboo State Bank: \$12,333.98. SCLS is currently unavailable. Alluvium: N/C

Approval of Bills: Bills totaled \$1,965.16. Motion to Pay Bills: Whitney; 2nd, Penzkover. Motion Approved.

New Business: The Board reviewed computer updates, printing of Thank You notes, and fundraising. The Library owes the Village \$3,500 for Becky's retirement fund. The Library's portion of health insurance will be approximately \$800/month going forward. New Library employees can read the Village Personnel Policy.

Miscellaneous Correspondence: None

Motion to Adjourn: Cragin; 2nd, Baldwin. Motion Carried.

Next Meeting will be Tuesday, April 8th at 6:30 p.m.

Submitted by: Becky Penzkover, Secretary