

Rock Springs Public Library

April 7, 2023

Call to Order: 6:30 p.m.

Compliance Certified with Open Meeting Law

Roll Call: Jean Holtz, Becky Penzkover, Sarah Weber, Tammy Whitney. Absent: Suzie Clam.

Staff Present: Becky Anderson

Citizen Appearances: None

Motion to Approve Agenda: Penzkover; 2nd, Weber. Motion Carried.

Motion to Approve Minutes: Whitney; 2nd, Weber. Motion Carried.

Director's Report/Old Business: Circulation numbers for March included 622 Checkouts, 185 Renewals, and 518 Returns with 133 Patrons. Checkouts numbers are down since Covid, but it seems to be a problem at all libraries. Program Attendees included The Gathering (34) with 12 at a Mind/Body presentation by Tammy Koenecke, Craft Time (12), After School (34), Littles Story Hour (76), Homeschool (61), self-directed LEGO Mindstorm Lab (2), and St. Peter's offsite, staffed Reading Event (7). SCAN has been coming Wednesday afternoons for an hour for books.

Shane and Margo worked on scanning and metadata. Judy has created an Adult Classic Fiction section.

Kristine has been training to update the website and Facebook pages. Becky is looking into hours and pay for a possible summer internship program. Bundling DVD's by theme or Book/DVD bundles are being explored.

Financial Report: Baraboo State Bank: \$23,695.37. SCLS Foundation: \$4,070.79. Alluvium's first payment is due at the end of May.

Approval of Bills: Bills totaled \$178.69. Motion to Pay Bills: Penzkover; 2nd, Whitney. Motion Carried.

New Business: Motion to Approve Pay for 2 Extra Hours/Week for Judy: Whitney; 2nd, Weber. Motion Carried. Brenda Hendricks from Reedsburg Library will send a "Friends" bylaws book for review to help us answer questions regarding our new Friends group, including dues, officers, and a bonded Treasurer. The Board discussed clarifying pro-rated time off and holiday pay for employees. A motion will be sent by e-mail when Tammy updates the benefits policy. Please see the addendum for the updated policy. Jean may continue as Board President while serving on the Village Board.

Miscellaneous Correspondence: None

Motion to Adjourn: Weber; 2nd, Whitney. Motion Carried.

Next meeting will be May 9 at 6:30 p.m.

Submitted by: Becky Penzkover, Secretary

Addendum, April 11: E-Mail Motion to Approve Updated Benefits as Stated: You are eligible for vacation benefits, after 6 months of employment, based on the agreed upon weekly hours. During your first year of service, your vacation benefits will be used before your first anniversary date. This is an annual benefit and any hours not used during your year(s) of service will be forfeited. Any vacation hours not used before putting in your resignation will be forfeited. Number of weekly hours = number of vacation hours. Motion: Holtz; All in Favor. Motion Carried.