

Rock Springs Library

May 11, 2021

Call to Order: 6:40 p.m.

Compliance Certified with Open Meeting Law

Roll Call: Suzie Clam, Penny Duffin, Jean Holtz, Becky Penzkover, Sarah Weber

Citizen Appearances: None

Motion to Approve Agenda: Weber; 2nd, Clam. Motion carried.

Approval of Minutes: Duffin; 2nd, Clam. Motion carried.

Director's Report/Old Business: Circulation for March: 95 issues, 21 renewals, and 89 returns. April circulation: 70 issues, 17 renewals, and 64 returns. Total circulation year to date is 397. There were no programs in April. The Board discussed prospective hours, wages and benefits to be offered to a new Library Director and Library Assistant.

Motion: A Library Director will work 20 to 25 hours per week beginning at \$15.50/hour with a review after 6 months, as well as 1 week of vacation time equal to the number of hours worked per week: Penzkover; 2nd, Clam. Motion carried.

Motion: A Library Assistant will work approximately 15 hours per week at \$12/hour: Duffin; 2nd, Weber. Motion carried. Becky will coordinate the interview with a prospective Library Director. Jean will forward interview questions.

Financial Report: Baraboo State Bank: \$13,204.85. Greenpoint is still on target.

Approval of Bills: None.

New Business: An air filtration system for the new library will be investigated further. Motion to Table the Cure UV System: Clam; 2nd, Penzkover. Motion carried. Penny will look into purchasing 2 affordable chairs rather than buying them from Emmons. Motion to order shelving pending clarification of "freight and installation charges." Weber; 2nd, Clam. Motion carried. Becky will call Emily regarding Fundraising. Jean and Marv will pick up craft table chairs from Belleville. Drywall is up in the new building but windows are not installed. Jean will look into the \$4,500.00 "Spacemaker" grant which must be used by September.

Miscellaneous Correspondence: Sarah is reorganizing the library computer files by file description, rather than year. The Director and Assistant's computers need to be linked so that folders can be accessed by both users through a shared drive. Volunteers will be needed in June for moving books out of storage in the bank.

Motion to Adjourn: Weber; 2nd, Duffin. Motion carried. Meeting adjourned at 8:25 p.m.

Next meeting will be June 8th at 6:30 p.m.

Submitted by: Becky Penzkover, Secretary